





MARCH 2025

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CNRFC(N14)/SSOP OFFICE

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PROGRAM MANAGER NOTES

Greetings Fellow Strategic Sealift Shipmates,

The second Trump Administration brings a change in leadership, including several defense and Navy leaders. SECDEF Hegseth's priorities from his February 7, 2025 Pentagon Town Hall are 1) restore the warrior ethos by returning to the basics, 2) rebuild our military, and 3) reestablishing deterrence. A few weeks remain for a budget or second continuing resolution to be decided for the rest of this fiscal year. While there is uncertainty at the moment, there are several items our Force as individuals and shipmates have control over:

- 1. Schedule a FY-25 ADT on or before March 31, 2025 through the SSO ADT Questionnaire.
- 2. Plan how to be medically qualified in time to execute these orders.
- 3. Update your NSIPS contact, dependents, and Civilian Employment Information.
- 4. Liquidate all travel claims by the end of October 2025. A new accounting system is coming.
- 5. Help a shipmate, where able. We are stronger as we work together.

Very Respectfully,

CDR Lee Dortzbach

Pentagon Town Hall hyperlink for "priorities": <u>https://www.defense.gov/News/Transcripts/Transcript/</u> <u>Article/4060651/secretary-of-defense-pete-hegseth-town-hall-at-the-pentagon/</u>

Pentagon Town Hall hyperlink for "February 7, 2025 Pentagon Town Hall": <u>https://www.dvidshub.net/video/951876/defense-secretary-pete-hegseth-hosts-town-hall-meeting-pentagon-feb-7-2025</u>

"In peace and war"



STRATEGIC SEALIFT OFFICER PROGRAM

MAR 2025

PAGE 2

RESERVE SERVICES

1. Effective 10 January 2025, all users must use Nautilus Virtual Desktop (NVD) or Microsoft Passkey to access Flank Speed resources from a personal device. Passkey is NOT required to access Nautilus Virtual Desktop.

- Users can continue to access NVD and various CAC-enabled websites, including NSIPS, BUPERS Online (BOL), MyNRH, NROWS, MyPay, and others, by utilizing their Common Access Card (CAC) and CAC PIN.
- An NVD How-to-Guide is available on the SSO Toolkit.

2. To create a passkey on your personal mobile device, users must contact Navy Enterprise Service Desk (NESD) per the below steps to obtain a Temporary Access Pass (TAP):

- Before contacting NESD, ensure your mobile device is updated to the latest version of its operating system (OS). Minimum Requirements: iOS/iPadOS 17 or Android 14+ OS, with both Wi-Fi and Bluetooth enabled.
- Submit an online ticket with the NESD by clicking the link below. <u>https://nesd-dwp.onbmc.mil/dwp/app/#/catalog</u> (CAC required to access)
- Call the NESD to receive the TAP: 1-833-NESDNOW (637-3669)

Note: NESD will ONLY grant up to Four (4) TAPs in a life-cycle.

• Setup the Passkey within the MS Authenticator app in accordance with the Standard Operating Procedures found on the CNRFC N6 My NRH page.

3. The FY25 Course List does not have the Navy e-Learning (NEL) "Fields of Training" showing what NEL courses SSOs may receive retirement points for. Members should reference the table available in the FY24 Course List before completing NEL courses for retirement points. CNRFC is drafting revised course list that will include the table. N14 will notify members once finalized.

4. Members do not need to submit their licenses or passports to the Drop Box for record keeping purposes. Members should only submit licenses requesting retirement points or AQDs.

ADMIN

- We anticipate a minimum two-week turnaround time for all routed correspondence. Once signed, we will email you a scanned copy as well as upload it to your Dropbox submission.
- Continue to email the distro for any questions: cnfrc_n14_admin@us.navy.mil

SECURITY

- Please ensure to notify us for any incidents that may affect your clearance (arrests, court appearances, etc)
- For all personal foreign travel, please complete the Foreign Travel Report upon returning and email it to the distro. This report can be found on the Security Homepage under ADMIN on the Share point.

** If you have any questions, send us an email at: cnrfc n14 security@us.navy.mil **



POST COMMISSION IN-DOCTRINATION (PCI) PCI:

- ♦ 2 14 MAR
- ♦ 30 MAR 11 APR
- ◆ 27 APR 9 MAY
- ◆ 1 13 JUN
- ◆ 13 25 JUL
- ◆ 10 22 AUG
- ◆ 7 19 SEP

We are actively seeking SSOWI qualified O-3's and O-4's to serve as PCI instructors. Please email the PCI Manager distro to apply.

SUSTAINMENT EVENTS:

- 03-06 MAY (30 people)
- 19-21 JUL (25 people)

** Reminder for all travel to PCI and Sustainment Events will be from your Home of Record. Please make sure when signing up, you provide the most up-to-date address.

1. Members must sign-up NLT 60 days in advance.

2. Members must have their E-PHA part A complete NLT 60 days before the event. QTC will cancel appointments for members who do not have their Part A's complete. This can be done on a mobile device with <u>NO</u> CAC card in one sitting.





STRATEGIC SEALIFT OFFICER PROGRAM

MAR 2025



PERSONNEL/MANPOWER/TRAVEL

How to Properly Route a NAVPERS 1070/602 (Page 2) in NSIPS

- 1. Log into your Self-Service account and select the <u>RED/DA</u>.
- 2. Select <u>**RED/DA**</u> again.
- 3. Select the **<u>CONTINUE</u>** button at the boom of the REDDA page.
- 4. Confirm dependents and beneficiaries listed are correct:
 - If you need to add a dependent/beneficiary click the ADD button;
 - If all beneficiaries/dependents are reflecting properly click the <u>CONTINUE</u> button at the bottom of the screen **Please note all pay and allowances for your dependents/beneficiaries must total up to 100%.
- 5. Next confirm marital status, religion preference, email address, phone number, and home address.

 If you need to update your home address, phone, or email then click the <u>EDIT MY PHONE, OTHER EMAIL</u> <u>ADRRESSES, CURRENT ADDRESS</u> button
 If everything is reflecting correctly click the CONTINUE button

- 6. Upload any supporting documentation to include birth certificates, marriage certificates, and/or divorce decrees (make sure the uploaded documents are correct and legible).
- 7. In the remarks boxes for Block 14 and Block 46 type ANNUAL UPDATE and click CONTINUE;
- 8. Upload life insurance information (if applicable) and click CONTINUE
- 9. Click on the NAVPERS 1070/602 at the bottom of the screen and sign

 If the document opens a please wait form, you will need to save or download the document to your desktop and open with Adobe
 Once the form is open in ADOBE you will need to select ENABLE ALL FEATURES and sign the form in the member signature box.
- 10. Open the DD Form 93 and sign in the member signature box.
- 11. Once both forms are signed upload them to NSIPS by clicking on the UPLOAD SIGNED FORMS button
- 12. After uploading the 1070/602 and DD Form 93 you should see an upload successful screen, click the <u>HERE</u> button to return to NSIPS

13. Click SUBMIT

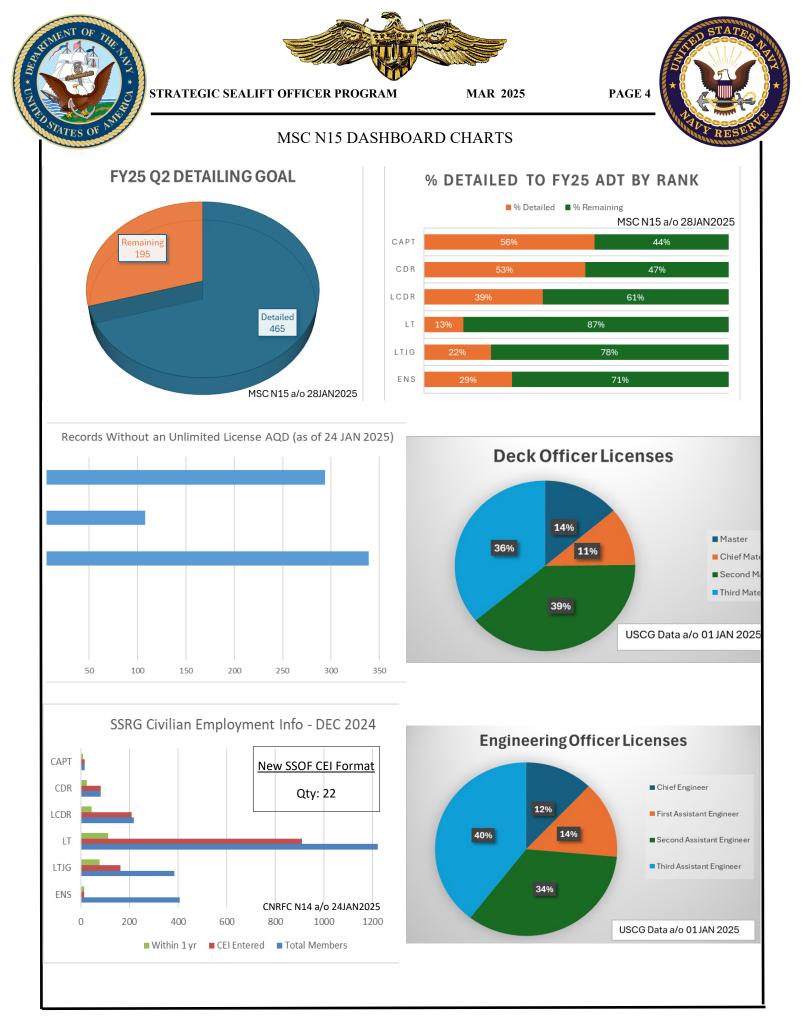
COMMAND FITNESS LEADER

• All CFL related questions are to be forwarded to the CFL distro: n14_cfl_cnrfc@us.navy.mil

MEDICAL

- If your IMR is not fully medically ready, please complete any outstanding items hindering medical compliance.
- The deadline to receive your Flu shot is in March.
- Reminder, you are authorized two years of civilian dental before you are required to have a military dental exam.

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